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Galileo Idiom for Viewpoint 3.0 User Guide

GALILEO
SOUTHERN CROSS™

IDIOM

VIEWPOINT™

Galileo Idiom User Guide
(for Viewpoint 3.0)

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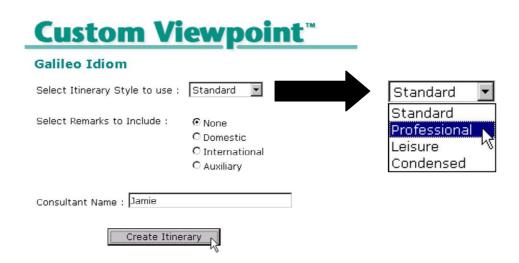
What is Galileo® Idiom?

Galileo Idiom is a Viewpoint 3.0 add-on product that allows the display and editing of customer itineraries in Microsoft Word 2000/XP. Galileo Idiom comes standard with 4 itinerary styles that may be individually customised with 4 itinerary styles that may be individually customised with header information to suit your business needs.

Producing a Galileo Idiom Itinerary

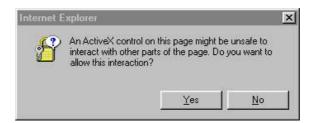Take the following steps to produce an Galileo Idiom itinerary:

1. Open or create the booking file in Viewpoint. If your Custom Toolbar does not appear, select **View** on the menu bar and select **Custom Toolbar**.

2. Click the Idiom icon on the Viewpoint Custom Toolbar to launch the Galileo Idiom screen. Alternatively you can launch from the keyboard using Ctrl + 1.

3. Select the Itinerary Style, Remarks set, and add your name before clicking **Create Itinerary**. Your itinerary will be sent to Microsoft Word, where it can be editied, saved and/or printed.

User Notes

- The Galileo Idiom request screen remember the previous itinerary style and name entered.

- If you log into the machine as a different user you will get a warning each time you run Galileo Idiom because the CurrentUser profile in the registry will not have been updated.

If this warning appears, click **Yes** and the process will continue.

- If you use Ctrl + P to print, be aware that when you create itinerary to Word that Viewpoint is still in "focus" on your taskbar. The Ctrl + P command will print Viewpoint, not your itinerary in Word. You must click on the Word screen to "focus" before using this command.

- Please contact the Galileo Southern Cross service centre if you need to modify or restore your Galileo Idiom templates.
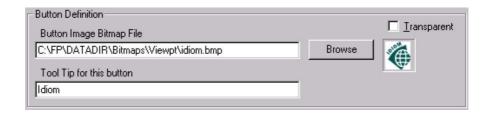
Adding Galileo Idiom to Viewpoint Custom Toolbar

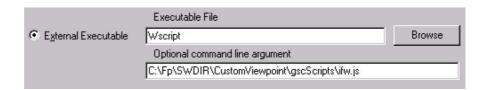Take the following steps to add a Galileo Idiom button to your Viewpoint Custom Toolbar:

1.   Select the **Tools** menu, then select **Viewpoint Custom Toolbar Editor**.

2.   Select **Browse** from the Button Image Bitmap file. Choose the **Idiom.bmp** icon.

3.   Change the Tool Tip to **Galileo Idiom**.

4.   Select **External Executable**.

5.   The path of the external executable is **Wscript**.

6.   The Argument is   **C:\Fp\SWDIR\CustomViewpoint\gscScripts\ifw.js**.

7.   Select **Add, New**. The button will now appear on the Editors Toolbarr. At this point you can add additional icons.

8.   Select **File, Save**.

9.   Viewpoint must be closed and reopened for the changes to take effect.

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please remember to have your pseudo city code ready to quote to our service centre specialists

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