

# Programmable Keys (PKEYS)

Quick Reference



**Acknowledgement:**

**This document was developed by Galileo Training Services.  
Customer feedback is important to us. Please take a few minutes to send any  
questions or comments to us at [training.development@galileo.com](mailto:training.development@galileo.com)**

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## Programmable Keys (PKEYS)

Use Programmable Keys (PKEYS) to define specific actions to function keys in Focalpoint. You can include a date and time stamp as well as multiple transmissions within a PKEY.

### Basic Steps

1. Open Programmable Keys.
2. Create PKEYS.
3. Save PKEYS.
4. Set defaults.
5. Save changes in Focalpoint.

**Note:** Use the information in this quick reference to complete each of these steps.

### Open PKEYS

To:

Open PKEYS

Use these keys:

Alt+C, K

### Create New Command PKEY

To do step:

1. Select the key to add.
2. Go to the Command field.
  - a) Type the command, *or*
  - b) Use Find.

Use these keys:

Alt+L, Arrow

Alt+M

**Note:** Some functions, such as Enter, date or time stamp have special values. To include these functions, use Find.

Select Find.  
Select the command and Press Enter.

Alt+N  
Arrow key, press Enter

3. Type the description.
4. Apply the change using Apply key.

Alt+D, then type description

Alt+P

## Create New HotKey

### To do step:

1. Select the key to add.
2. Select HotKey.
3. Go to the Command field.
  - a) Type the command, *or*
  - b) Use Search to find the command.

To select Companion, arrow to the Companion and press Enter.

*or*

To select other applications, display the other Apps, select the filename, then press Enter.

4. Type the description.
5. Apply the change using Apply key.

### Use these keys:

Alt+L, Arrow

Alt+T

Alt+M

Alt+A

Arrow key, press Enter

Alt+A, Filename, press Enter.

Alt+D, type description

Alt+P

## Create New Script Key

### To do step:

1. Select the key to add.
2. Select Script
3. Go to the Command field.
  - a) Type the Script name, *or*
  - b) Use Search to find the Script name.

Select the Script name, then press Enter.

4. Type the description.
5. Apply the change using Apply key.

### Use these keys:

Alt+L, Arrow

Alt+I

Alt+M

Alt+A

Arrow key, press Enter.

Alt+D, type description

Alt+P

## **Change a PKEY**

### To do step:

1. Select the key to change.
2. Tab to the appropriate area and make the change.
3. Apply the change using Apply key.

### Use these keys:

Alt+L, Arrow

Tab

Alt+P

## **Test a PKEY Function**

### To do step:

1. Select the PKEY to test.
2. Test the PKEY.

### Use these keys:

Alt+L, Arrow

Alt+K

## **Save and Close PKEYS**

### To:

Save PKEYS file from the file menu

Save file as another name

Close PKEYS

### Do this:

Press Alt+F, S

Press Alt+F, S  
then type the new filename

Ctrl+F4

## Set Defaults

### To do step:

1. Select Set Defaluts from the Options menu.
2. Select PKEY Companion
3. Activate the Set button to select filename.
4. Tab to the Filename list box and use the arrow key to select the desired file name.
5. Press Enter to confirm the selection
6. Press Enter to exit the utility.
7. Save Defalut changes.

### Use these keys:

Alt+O, D  
P  
Alt+S  
Tab, Arrow  
Enter  
Enter  
Alt+F, S